

Speed Post

IG/RCC/Admission/BED/2016/

Date:

Sub: Counselling for Admission in B.Ed Programme – January, 2016 Session- reg.

Dear Candidate,

This is in reference to the subject cited above. In this regard this is to inform you that as per new guidelines of NCTE for BED Programme IGNOU Regional Centre Chandigarh has been made the Nodal Regional Centre where Counselling will be held as per the revised Cluster-wise Merit list for Chandigarh, Khanna, Shimla, Jammu and Srinagar regions for Admission in B.Ed Programme – January, 2016 Session. **There will be only one Study Centre for BED programme for all these regions where all the activities such as Counselling (Theory), Workshop and Assignments related activities will be held i.e. PSC – 06016P, Dev Samaj College of Education for Women, Sector 36-B, Chandigarh.** The schedule of the Counselling is given below:

Date	Time	Place	Remarks
30/05/2016	10:00 AM	bXuw] {ks=h; dsUnz] ,- lh- vks- 208] ISDVj&14] iapdqyk&134109 ¼gfj;k.kk½ IGNOU, Regional Centre, SCO-208, Sector-14, Panchkula - 134109 (Haryana)	<i>"This offer of admission is provisional and is based on the documents in respect of qualification and other eligible criteria submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you is/are false, your admission shall stand cancelled forthwith and no fee refund will be admissible in the event of such cancellation of admission."</i>

Therefore, you are advised to attend the counseling as per schedule along with the **true copies of attested/self attested relevant documents** (that will be retained with your application Form) along with the **Original documents** for verification. **A register of attendance of all applicants coming for the counseling will be maintained** where their signatures and time of arrival for the counseling will be recorded prior to their counseling. The details of all the documents to be produced at the time of Counselling are given below:

1. Documents that are required to be submitted by the Applicants (Photocopies duly attested, to be verified against original):(i). **To be submitted by All Applicants:**

- 1). High School/Secondary/Senior Secondary Mark Sheet and Certificates.
- 2). Graduation or Post graduation Mark Sheet and Certificates.
- 3). Mark Sheet and Certificate of NCTE Recognized Teacher Education Programme completed through Face to Face mode.
- 4). **Regarding NCTE Qualification in teacher education programme acquired through face to face mode, the candidates should produce the authentication by the Certificate Issuing Authorities stating that “the certificate awarded to the candidate is the NCTE recognized and approved teacher education programme through face to face mode”. In case of non-existence of the Certificate Issuing Authorities at present, a certificate may be obtained from NCTE recognizing that course as a teacher education programme through face to face mode.**
- 5). Original Certificate from the recognized Secondary/Senior Secondary Schools to provide facilities for Practical Work including Internship.
- 6). Experience Certificate(s), if experience is claimed.
- 7). Original BED Entrance Examination Admit Card.
- 8). Original Anti-ragging Affidavits in the prescribed formats duly Notorized and signed by Parents and Applicant separately, as given in the Prospectus.
- 9). A Demand Draft of Rs. 20,000/-in favour of Indira Gandhi National Open University (IGNOU) and payable at **Chandigarh**, towards the **pre-revised programme fee** (as the programme fee is under revision and also communicated to the candidates through B.Ed Application Form and Guide for Applicants, January 2016).
- 10). One Passport size Photograph

(ii). By Applicants claiming reserved seat:

- 11). Category (SC/ST) Certificate for claiming SC/ST Seat
- 12). OBC-Non creamy Layer Certificate along with Income Certificate for claiming OBC (Non-creamy Layer) Seat. The Certificate, **not older than 3 years**, should be in the format as given at page no. 139 of the Student Handbook and Prospectus of the B.Ed Programme.
- 13). Certificate of Physically Handicapped for claiming PH Category seat, with a minimum of 40% disability.
- 14). War-widow Certificate for claiming War Widow Seat
- 15). Kashmiri Migrant Certificate for claiming KM Seat

(iii). By the Applicants whose name is changed after High School (all documents listed below):

- 16). Affidavit sworn in before 1st Class Magistrate specifying the change in the name.
- 17). A copy of News paper, where notification for change of name was published
- 18). Copy of the Gazette Notification (not required for female candidates after marriage)
- 19). In case of changed Surname after marriage, Marriage Certificate issued by Registrar (Marriages) or Marriage Card.

In case, the documents submitted by the candidate are found to be false, the admission will be cancelled. Tie cases of same marks will be resolved as per the norms of the University.

2. Course Option Form for B.Ed Programme – January, 2016:

(To be submitted by All Applicants)

The Programme Structure for B.Ed Programme has not been given in the Application Form and Guide for Applicants, January, 2016, as the courses are revised. In view of this, a document containing details of the Programme Structure with the courses offered in 1st and 2nd Year is sent along with these Guidelines, is attached for the information of the candidates. The candidates in turn will fill up the suggested format (**Course Option Form is attached**) as given below choosing the optional courses (as the remaining courses are compulsory) by writing the course number in the boxes provided in the table, sign it and return the same to the counselling team. **The candidates have to choose any two courses from 6A to 6E for 1st Year and any one course from 12A to 12E for 2nd Year in the boxes given under Optional Courses** from the Programme Structure enclosed to it. While sending data of admitted students through RDTs, the course numbers as opted by the students be entered into, which would be converted to course codes at Student Registration Division.

3. Certificate to provide facilities for Practical Work including Internship

(To be submitted by All Applicants)

The candidates are required to provide the certificate in original at the Counselling from a recognized Secondary/Senior Secondary Schools to provide the facilities for Practical Work including Internship, as per the **format attached** with this letter.

This offer of admission is provisional and is based on the documents in respect of qualification and other eligible criteria submitted by you along with the application form. If a candidate does not appear in the Counselling or fail to submit the necessary documents and Demand Draft of the requisite fee at the time of Counselling his seat will be allotted to next present candidate. Therefore, attend the Counselling as per schedule along with the necessary documents and Demand Draft otherwise your candidature shall stand cancelled with immediate effect.

With best wishes

Dr. D. B. Negi
Sr. Regional director
IGNOU RC Chandigarh.

COURSE OPTION FORM
(Details of the Courses opted by the Student)

Name of the Student:

PSC Code : 06016 P

Enrolment Number:

Signature of the Student:

1 st / 2 nd Year	Compulsory Courses									Optional Courses	Total no. of Courses	Total no. of Credits	
	Course Number												
Courses in the 1 st Year	1	2	3	4	5	WBA-1	EPC-1	EPC-2	INT-1			11	36
	✓	✓	✓	✓	✓	✓	✓	✓	✓	Choose any two from 6 A to 6 E			
Courses in the 2 nd Year	8	9	10	11		WBA-2	EPC-3	EPC-4	INT-2			9	36
	✓	✓	✓	✓		✓	✓	✓	✓	Choose any one from 12 A to 12 E			
Total no. of Courses and Credits											20	72	

Date:

Place:

Address:

.....

.....

Pin Code:

Telephone/Moblie No.....

Email ID:

Certificate to provide facilities for Practical Work including Internship

I hereby undertake that the School will provide facilities to Mr/Ms..... needed for carrying practical work including internship for the B.Ed Programme. This School is Secondary/Higher/Senior Secondary School.

Signature of Principal/Headmaster/Headmistress
(Name & Stamp)

Place:.....

Full Name:.....

Date:.....

Name of the School.....

.....

Registration No. of the Institution.....

Full Address.....

.....

.....

Pin Code:



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INDIRA GANDHI NATIONAL OPEN UNIVERSITY

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IGNOU, Regional Centre, SCO-208, Sector-14, Panchkula -134109 (Haryana)

Phone: - 0172-2590277, 0172-2590278, 0172-2590208 Fax: 0172-2590279

E-mail: rcchandigarh@ignou.ac.in , www.ignou.ac.in and <http://rcchandigarh.ignou.ac.in/>

To

The Sr. Regional Director,
IGNOU, Regional Centre, Chandigarh.

Sub: Acceptation of PROVISIONAL call for counseling for admission in BED Programme for January, 2016 Session- req.

I hereby accept the provisional call for counseling for admission in BED Programme for January, 2016 Session. I have read all the required rules/norms of BED Programme given in the prospectus and I hereby submit all the attested/self-attested true copies of all the requisite documents in support of my candidature for admission in BED Programme for January, 2016 Session.

Name of Candidate	<input type="text"/>	Medium A1 Eng	<input type="text"/>
B2 Hindi			<input type="text"/>
Entrance Enrol. No.	<input type="text"/>	<input type="text"/>	<input type="text"/>
Amount of Fee	<input type="text"/>	Name of Bank	<input type="text"/>
Draft No.	<input type="text"/>	Date	<input type="text"/>

Optional Courses:

Courses in the 1 st year	<input type="text"/>	<input type="text"/>
	Chose any two from 6 A to 6 E	
Course in the 2 nd Year	<input type="text"/>	<input type="text"/>
	Chose any one from 12 A to 12 E	

All the information/documents furnished by me is/are true to the best of my knowledge and belief. If any of the above information/document is found to be false in future, my admission in BED Programme may be cancelled and University may take disciplinary action against me as per rules. I will abide by all the rules and norms of the University for BED Programme.

Name of the Candidate (with date)

Date:.....

Place:.....

Name

Add

.....

.....

Pin Code:

Telephone/Mobile No.

Email ID:

Proforma of undertaking by the Candidate

(Before Submission Please (✓) the documents enclosed)

I En.No. hereby submit the following documents.

- 1). High School/Secondary/Senior Secondary Mark Sheet and Certificates.
- 2). Graduation or Post graduation Mark Sheet and Certificates.
- 3). Mark Sheet and Certificate of NCTE Recognized Teacher Education Programme completed through Face to Face mode.
- 4). **Authentication by the Certificate Issuing Authorities stating that “the certificate awarded to the candidate is the NCTE recognized and approved teacher education programme through face to face mode”. In case of non-existence of the Certificate Issuing Authorities at present, a certificate may be obtained from NCTE recognizing that course as a teacher education programme through face to face mode.**
- 5). Original Certificate from the recognized Secondary/Senior Secondary Schools to provide facilities for Practical Work including Internship.
- 6). Experience Certificate(s), if experience is claimed.
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- 8). Original Anti-ragging Affidavits in the prescribed formats duly Notorized and signed by Parents and Applicant separately, as given in the Prospectus.
- 9). A Demand Draft No. of.....Bank, Dated..... of Rs. 20,000/-in favour of Indira Gandhi National Open University (IGNOU) and payable at **Chandigarh**, towards the **pre-revised programme fee** (as the programme fee is under revision and also communicated to the candidates through B.Ed Application Form and Guide for Applicants, January 2016).
- 10). One Passport size Photograph.
- 11). Category Certificate for SC/ST/OBC(NC)/PH/War Widow (For reservation claim).
- 12). Document/Certificate for name change.
- 13). Course Option Form.
- 14.) Income certificate for OBC (Non-creamy) candidates.

All the information/documents furnished by me is/are true to the best of my knowledge and belief. If any of the above information/document is found to be false in future, my admission in BED Programme may be cancelled and University may take disciplinary action against me as per rules. I will abide by all the rules and norms of the University for BED Programme.

Signature of the Candidate

(With date)

Date:

Place:

Name:

Address:

Rank:

.....

Marks obtained:.....

.....

Category:

Pin Code:

Telephone/Mobile No.....

Email ID:

PROFORMA CPA

Serial No. _____

Enrolment No. :

Study Centre Code : PSC-06016P

Name of the Candidate :

Residential Address :

Address of Work Centre :

Name of the Headmaster/ Principal :

At the Work Centre Centre i.e. Secondary/
Sr. Secondary School (with letter of Approval)

*(School Chosen where B. Ed practical will be conducted)
It should be at least a High School, if it is the same school
Where you are already teaching please mention

Teaching Subject to be opted

Optional Subject (Code)

(Mention the Code No. (s) as given in the
(Please see Prospectus Page-17)

1. Content-based methodology
course (any two) - 1st Year

2. Optional Course (any one) - 2nd Year

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Name & Address of two Sr. Subject Teachers :
Involved In teaching the above opted teaching
subjects at High/ Higher / Sr. Secondary School
level

a) Course Code_____
Name of Mentor
b) Course Code_____
Name of Mentor.....

Certificate:

A. Certificate by Mentor for (a) above; I _____ undertake to guide
Ms. / Mr. _____ for course.

Signature

B. Certificate by Mentor for (a) above; I _____ undertake to guide
Ms. / Mr. _____ for course.

Signature

Countersigned by:
Principal/Head of the Institute

Name & Stamp

The details of Programme Structure (as provided by School of Education):

The Programme is essentially a judicious mix of theory and practical courses to facilitate student-teachers in acquiring skills and competencies necessary for teaching-learning at secondary/senior secondary level. Illustrations and cases of relevant situations and activities comprise the core of each course. These are suitably supported by theoretical aspects to the extent needed. Keeping this in view, the programme has following components.

First Year

Core Courses	:	16 credits
Content-based Methodology Courses (two)	:	08 credits
Workshop-I	:	04 credits
EPC-1 and II	:	04 credits
Internship-1	:	04 credits

Second Year

Core Courses	:	12 credits
Optional Courses	:	04 credits
Workshop-II	:	04 credits
EPC-III and IV	:	04 credits
Internship-II	:	12 credits

The Programme comprises the courses of 100 credits, out of which, one learner has to complete 72 credits.

DETAILED COURSE DESCRIPTION

First Year

Core Courses (16 Credits)

- **ALL COMPULSORY**

Course No.	Course Name	Credits
1	Childhood and Growing Up	4
2	Contemporary India and Education	4
3	Learning and Teaching	4
4	Language Across the Curriculum	2
5	Understanding Disciplines and Subjects	2

Content Based Methodology Courses (8 Credits) (any two courses) - ANY TWO

Course No.6 (any two of the following)	Course Name	Credits
6A	Pedagogy of Science	4
6B	Pedagogy of Social Science	4
6C	Pedagogy of Mathematics	4
6D	Pedagogy of English	4
6E	Pedagogy of Hindi	4

Practical Courses (12 Credits)

Workshop – I (04 Credits)

- **COMPULSORY**

Course No.	Course Name	Credits
WBA-1	Workshop Based Activities	4

EPC (04 Credits)

- **ALL COMPULSORY**

Course No.	Course Name	Credits
EPC-1	Reading and Reflecting on the Texts	2
EPC-2	Application of ICT	2

Internship-I (04 Credits)

- **COMPULSORY**

Course No.	Course Name	Credits
INT-1	Internship-1	4

Second Year

Core Courses (12 Credits)

- **ALL COMPULSORY**

Course No.	Course Name	Credits
8	Knowledge and Curriculum	4
9	Assessment for Learning	4
10	Creating an Inclusive School	2
11	Gender, School and Society	2

Optional Courses (04 Credits)

(any one course) -

ANY ONE

Course No.	Course Name	Credits
12A	Open and Distance Education	4
12B	Guidance and Counseling	4
12C	Adolescence and Family Education	4
12D	Vocational Education	4
12E	Information and Communication Technology	4

Practical Courses (20 Credits)

Workshop – II (04 Credits)

- **COMPULSORY**

Course No.	Course Name	Credits
WBA-2	Workshop Based Activities	4

EPC (04 Credits)

- **ALL COMPULSORY**

Course No.	Course Name	Credits
EPC-3	Drama and Art in Education	2
EPC-4	Understanding the self and Yoga	2

Internship-II (12 Credits)

- **COMPULSORY**

Course No.	Course Name	Credits
INT-2	Internship-11	12